



Resident Camp Parent Checklist

7983 S. Wiswell Rd. Windsor, Ohio 44099

Phone: 440-272-5275 Fax: 440-272-5276 Email: campwhitewood@osu.edu www.4hcampwhitewood.com

Right Away:

- Complete your registration packet thoroughly (5 pages).
- Send Registration Packet and deposit (\$75) to Camp Whitewood.
- Encourage friends to register, too. If your camper wants to share his or her camp experience with a friend from home or school, encourage the friend to register right away to ensure space is available.

One Month Before Camp:

- Go to the Book It! webpage to find the health form and specific information your camper will need for a particular week of camp. Check back often, as updates are posted up until the last business day before camp!
www.4hcampwhitewood.osu.edu/book-it
**Click on your camp program in the list on the left side of the main Book-It page for specific information.*
- Watch Camp Whitewood's video series about what camp is like to help you and your child prepare for the best week possible. The videos are a great starting point to use when talking with your camper about camp.
www.4hcampwhitewood.osu.edu/experience-it

Two Weeks Before Camp:

- Review the packing list to allow time to find or purchase anything your child doesn't already have.
www.4hcampwhitewood.osu.edu/book-it
- Begin completing your camper's Health Form and any other forms required for your week of camp. Note that **neither** a physician's signature **nor** a physical is required, but updated medical information is.
- Check your specific camp's web page (in Book It!) for updates.
www.4hcampwhitewood.osu.edu/book-it

One Week Before Camp:

- Label belongings that will be making the trip to camp with your child's name.
- Help your child begin packing for camp. Starting ahead of time helps your child feel prepared and also helps you avoid the stress of packing last minute. Involving your child in the packing process is essential so that once at camp, your camper will know exactly what he or she has and where it is packed.
- Review the Camper Rules with your child.
- Prepare any prescription medications your child will be bringing to camp. Medications **must** be in the original container and include only what is needed for the time frame of camp.
- Check your specific camp's web page (in Book It!) for updates.
www.4hcampwhitewood.osu.edu/book-it
- Look up directions to camp and plan your trip. Be sure to double check your check-in time and date.
www.4hcampwhitewood.osu.edu/find-us
- Some parents like to write their camper a letter and mail it ahead of time so they'll receive it on the first or second day of camp. If camper mail arrives early, we'll hold it until camp begins. Address camper mail like this:
Camper Name
4-H Camp Whitewood
7983 S. Wiswell Rd.
Windsor, OH 44099
- Call the camp office (800-967-CAMP) with any last-minute questions. Our office is not regularly staffed over the weekend because everyone is helping with check-out and check-in! Call us on a weekday to ensure you are able to get in touch with us before the day of your check-in.

One Day Before Camp:

- Check your specific camp's web page (in Book It!) for updates.
www.4hcampwhitewood.osu.edu/book-it
If weather or another emergency will affect camp drop-off and check-in, you will find information on the homepage (www.4hcampwhitewood.com).
- Check the weather for the week of camp and help your child supplement what they've already packed, if needed.
- Get a finalized number of how many of your family and friends plan to attend the Farewell Family meal on the last day of camp. You'll need this number during check-in.
- If someone besides a parent/guardian will be dropping your camper off on the first day of camp, please complete the top section of the health form to send with your child.

Day of Check-In!

- Double check that your camper has everything packed and ready to go.
- Double check that you have:
 - Directions
 - The correct check-in time and date
 - Completed health form
 - Any prescription medications in the original container

- Check, cash or credit card to pay the remaining portion of your camper fee (if you haven't already paid in full).
 - Check, cash or credit card to purchase any camp souvenirs, camper care packages or healthy snacks at the Camp Mercantile during check-in.
- Plan to arrive to camp on time! Leave plenty of time to get to camp. Cell phone reception is unreliable within a mile of camp.
- Remember to leave your pets at home.
- Drive Safely!

At Check-In:

- Head to the check-in line first. Luggage can stay in your car, but be sure to bring your completed health form, camper medications and payment. Camp Whitewood counselors and signs will direct you.
- During the check-in process, be sure to make your final payment, visit the camp nurse and RSVP for the family meal.
- After you and your camper have completed check-in:
- Move your child's luggage into his or her cabin
 - Help him or her get settled
 - Meet your child's counselors
 - Visit the Camp Mercantile
- On your way home, relax and look forward to hearing all about your camper's time at camp. Look at all the preparations you've done leading up to today. Give yourself a pat on the back and enjoy some time for yourself!

During Camp:

- Send your camper mail. Remember that letters mailed on the last two days of camp are rarely delivered before camp is over! Address camper mail like this:
- Camper Name
4-H Camp Whitewood
7983 S. Wiswell Rd.
Windsor, OH 44099
- Check out photos of your child's camp on our website throughout the week. We do our best to post pictures a few times each week so you can keep up on what your child is experiencing at camp. You will receive an email at the beginning of the week with the link and password for photos.
- Don't be concerned if you don't hear anything while your child is at camp. That probably means he or she is having a blast! We're very busy making camp special for your camper, so we will contact parents only if the need arises.
- If your pick up plans change from what you told us at check-in, please let us know by calling the Camp Health Lodge at (440) 272-5512 or Camp Office at (800) 967-CAMP.
- In an emergency, contact the Camp Office at (800) 967-CAMP during normal business hours (9am-5pm) or the Camp Health Lodge at (440) 272-5512 after hours. Please remember that at certain times throughout the day, we may not be near the phone (i.e. during meals we all eat together) so leave a detailed message if necessary and we'll return your call as soon as possible.

- In the event of an emergency or other circumstances affecting the pick-up time and location of your camper, you will find specific information on camp's homepage: www.4hcampwhitewood.com.

On Check-Out Day:

- Plan to arrive on time to pick up your camper.
- Stop at the welcome table in front of the dining hall when you arrive to receive check-out instructions, pick up any prescription medications your child brought to camp and to check the lost and found.
- Be sure to sign your child out with your camper's counselor.
- Enjoy the family meal with your camper. Be sure to bring check, cash or credit card to pay for your meal: Adults are \$7 each and children are \$5 each. Kids 3 years and under eat for free and your camper's breakfast is already included in the camp fee.
- Visit the Camp Mercantile for camp souvenirs, shirts, snacks and other goodies.

See you in 2016!