

JOB DESCRIPTION
Northeast Ohio 4-H Camps, Inc.

KITCHEN ASSISTANTS

Qualifications

1. Must be at least 18 years old.
2. Must be willing to follow directions.
3. Must observe a habit of personal cleanliness.
4. Must be willing to work irregular hours according to the needs of the food service and camp program.
5. Must have obtained or be willing to obtain food safety training.
6. Must be able to lift and carry 50 pounds.

Responsibilities

1. Is directly responsible to the camp Food Service Director.
2. Follow instructions and take initiative to assist with preparations and cleanup of kitchen, equipment, and utensils.
3. Assist in any way as assigned by the Food Service Coordinator.
4. Responsible for assisting in food preparation with one having a major duty in dish machine operation and clean-up of the area.
5. In the absence of Food Service Director, may be responsible for meal preparation.
6. Use kitchen equipment safely; operate electrical and mechanical equipment.
7. Adhere to dress code (Page B-12)

ALL STAFF AND DIRECTORS

1. Set an example by conducting themselves in a proper manner.
2. Observe a habit of cleanliness of self and quarters.
3. Be present promptly at meal times.
4. Participate in camp activities when possible.
5. There shall be no alcoholic beverages on Camp Whitewood grounds at any time.
6. Staff certified in C.P.R. may have to administer resuscitation by means of a mechanical airway.

General

The statements on duties are not to be taken as the final and only work to be done by staff members. Frequently, it is necessary for individual staff members to cooperate on a project which is important for the continued smooth operation of the camp. Such duties will be under the direction of the Camp Executive Director.